



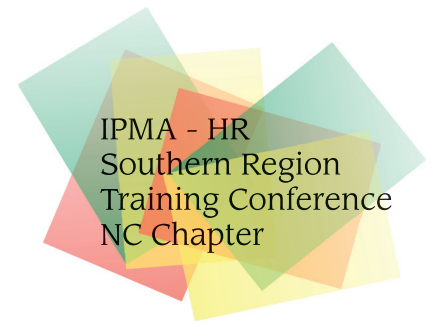
Preliminary Program

*IPMA - HR Southern Region Training Conference*  
North Carolina Chapter

Hilton Charlotte & Towers  
Charlotte, North Carolina  
April 24 - 27, 2005



# Program-at-a-Glance



## Saturday, April 23, 2005

9:00am - 4:00pm Pre-Conference Events  
Panther Stadium Football 101 -  
Golf - Shopping  
Hospitality Room

4:00pm - 12:00pm Hospitality Room

## Sunday, April 24

12:00pm - 5:00pm Registration  
12:00pm - 5:00pm Exhibits  
12:00pm - 5:00pm Reading & Resource Area  
3:00pm - 6:00pm Hospitality Room  
1:00pm - 5:00pm Conference Committee Meetings  
6:30pm - 9:00pm Presidents Reception  
Heavy hors d'oeuvre

## Monday, April 25

7:30am - 8:30am Continental Breakfast  
8:00am - 4:00pm Registration  
8:00am - 4:00pm Reading Room  
9:00am - 9:30am President's Greeting  
9:30am - 10:30am Keynote Speaker  
10:30am - 11:00am Break Visit/Vendors  
11:00am - 12:00pm General Session -  
Human Capital Management Tools  
12:00pm - 1:30pm Southern Region Luncheon & Business Meeting -  
Door Prizes  
1:30pm - 2:30pm General Session - Strategies for Retention During/After  
Boomers Retire & Knowledge Transfer  
2:30pm - 3:00pm Break Visit/Vendors  
3:00pm - 4:00pm Session A - Emotional Intelligence  
Concurrent Sessions Session B - Skills & Competencies for  
HR Directors & Directors to Be  
4:00pm - 5:00pm Chapter Business/Board Meetings  
5:00pm - 6:00pm Hospitality Room  
6:30pm - 8:30pm 2006 Conference State Host Reception  
8:30pm - Midnight Hospitality Room

**Mint Museum of Craft & Design**

**Donnie T. Simmons**  
**Jeanne Robertson**

**Drake & Associates**

**Willow Jacobson**

**Heather Lee**

**IPMA National**

**Tennessee Chapter**

## Tuesday, April 26

7:30am - 8:30am Continental Breakfast  
9:00am - 10:00am General Session - Saving Benefits Dollars  
Amid Rising Costs  
10:00am - 10:30am Break/Visit Vendors  
10:30am - 12:00pm Session A - Developing the HR Team  
Concurrent Sessions to Meet Today's/Tomorrow's Challenges  
Session B - Recruiting and Hiring People  
With Disabilities  
12:00pm - 1:30pm Awards Luncheon/Visit Vendors  
1:30pm - 2:30pm General Session - Why HR Needs to Be  
a Strategic Player and How to Become One  
3:00pm - 4:00pm Session A - How to Reward Top Performers  
Session B - Domestic Violence & the Workplace  
4:30pm - 6:00pm Hospitality Room  
6:30pm - Midnight Dinner, Entertainment & Dance

**AON Consulting**

**Panel TBD**

**Teresa Curlin**

**Center for Creative Leadership**  
**Center for Creative Leadership**  
**Jonathan M. Crotty**, Attorney at Law  
*Parker, Poe, Adams & Bernstein*

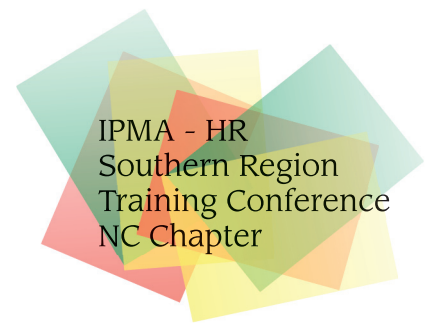
## Wednesday, April 27

7:30am - 9:00am Breakfast Buffet  
9:00am - 10:30am General Session - Legal Update  
10:30am - 11:00am Closing  
11:00am - 12:00pm Transition Meeting NC Chapter with TN Chapter

**Richard Rainey**, Attorney at Law  
*Womble Carlyle Sandridge & Rice*

**HAVE A SAFE TRIP HOME!!**

Next Southern Region Conference - April 29 - May 3, 2006  
Chattanooga, Tennessee



# CONFERENCE REGISTRATION FORM

## REGISTRATION INFORMATION

Please read the Registration Instructions on page 15 before completing this form.

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Suffix \_\_\_\_\_

Name for Badge \_\_\_\_\_

Title \_\_\_\_\_ Member # (if applicable) \_\_\_\_\_

Organization/Agency \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

## BADGE INFORMATION

 Category for Delegate to be listed on your badge (please select all that apply)

- |   |   |   |   |                              |
|---|---|---|---|------------------------------|
| <input type="checkbox"/> First time attendee        | <input type="checkbox"/> IPMA-CP                    | <input type="checkbox"/> IPMA-CS          | <input type="checkbox"/> IPMA-HR Past President |                              |
| <input type="checkbox"/> Honorary Life Member       | <input type="checkbox"/> Past Stockberger Recipient | <input type="checkbox"/> Region President | <input type="checkbox"/> Chapter President      |                              |
| <input type="checkbox"/> Civil Service Commissioner | <input type="checkbox"/> 2004 Host Committee        | <input type="checkbox"/> Sponsor          | <input type="checkbox"/> Exhibitor              | <input type="checkbox"/> N/A |

## Special Needs

IPMA-HR is committed to providing access to all individuals attending the conference. Persons with disabilities should indicate any requirements below, no later than **March 31, 2005**, to enable IPMA-HR to make every attempt to accommodate those needs. An IPMA-HR staff member will contact you before the conference to discuss specific arrangements.

## REGISTRATION FEES

Early bird registration \$225 \$ \_\_\_\_\_  
December 21, 2004 to February 28, 2005

Guest fee registration \$175 \$ \_\_\_\_\_

After February 28, 2005 \$275 \$ \_\_\_\_\_

Golf Outing \_\_\_\_\_ x \$50 \$ \_\_\_\_\_

**TOTAL CONFERENCE FEE** \$ \_\_\_\_\_

On-line registration and information website: <http://themindofhr.charmeck.org>

## PAYMENT

Please see the **Registration Instructions** for the Cancellation Policy. Return the completed registration form with full payment IPMA-HR. **Please note:** Registrations received without full payment will not be processed. Refund will be honored if cancellation received seven (7) days before conference.

Check enclosed (Please make check payable to IPMA-HR) for \$ \_\_\_\_\_

I authorize IPMA-HR to charge \$ \_\_\_\_\_ to my  MasterCard  Visa

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_

Cardholder's Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

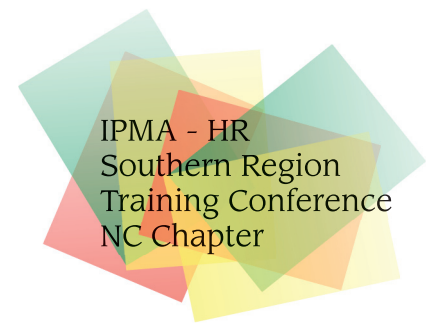
## SEND REGISTRATION AND FULL PAYMENT TO:

IPMA-HR Southern Region Conference  
Felina Harris  
Mecklenburg County Park & Recreation Department  
5841 Brookshire Boulevard  
Charlotte, NC 28216-2403

## PLEASE DIRECT ALL INQUIRIES TO:

Joan Patterson  
City of Hickory  
Hickory, NC 28603  
Ph. 828-323-7421  
Fax: 828-323-7550  
jpatterson@ci.hickory.nc.us

# Accommodation & Travel Information



## Hotel Accommodations

The 2004 Southern Region Conference will be held at the Hilton Charlotte & Towers. Located in the heart of uptown Charlotte within walking distance to the Museum of the New South, Discovery Place, Blumenthal Performing Arts center, as well as restaurants and shops of all types. It is also just a trolley ride away from historic South End.

**Hilton Charlotte & Towers**  
**222 East Third Street**  
**Charlotte, North Carolina 28202**

The Hilton Charlotte has set-aside a group of rooms for the IPMA-HR conference delegates at a special hotel rate of \$98/night (single/double) plus tax. Special hotel rates are in effect until March 25, 2005. After that date, reservations will be taken on a space and rate available basis only. We recommend that you make your reservations early.

## Reservations can be made by one of three methods:

### 1. Fax

Complete the Hotel Reservation Form and fax the completed form directly to the Hilton Charlotte at (704) 377-4143.

### 2. Web

Go on-line to [www.charlotte.hilton.com](http://www.charlotte.hilton.com)

### 3. Phone

Call the Hilton Charlotte & Towers directly at (704) 377-1500 and reference "IPMA- HR Southern Region Conference."

## Getting There

The Charlotte Douglas International Airport serves Charlotte and is located approximately 15 minutes from the Hilton Charlotte & Towers Hotel. The following transportation services are available.

## Taxi Service

Taxi service is available to and from the Hilton Charlotte & Towers Hotel for approximately \$16 one-way.

## Airline Travel

Charlotte is a US Airways hub, you or your travel agent may call US Airways' toll-free number (877) 874-7687 to make your reservations. Agents are available from 8:00am – 9:30pm EST. Plan ahead and receive discounts for ticketing 60 days or more prior to departure.

## Discount Car Rental – AVIS

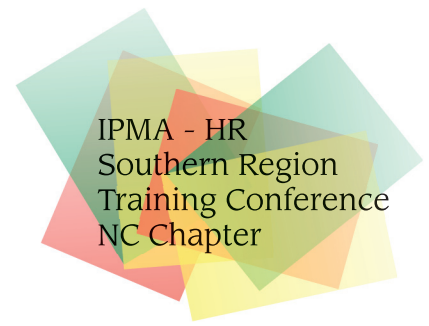
Avis is the official car rental company for the 2005 Southern Regional Conference. You or your travel agent may call Avis' toll-free number (800) 331-1600 and reference the Avis Worldwide Discount (AWD) Number J790173 to receive the best car rental rates available.

## Looking for more information or have burning questions:

Visit our on-line registration and information website at <http://themindofhr.charmeck.org>

# HOTEL RESERVATION FORM

Hilton Charlotte & Towers n Charlotte North Carolina



## How To Make Reservations:

**Online:** www.charlotte.hilton.com

**Fax:** (704) 377-4143

**Mail:** Hilton Charlotte & Towers  
222 East Third Street  
Charlotte, North Carolina 28202

**Phone:** (704) 377-1500

- To reserve the group discount rate at the Hilton Charlotte hotel, reservations must be made directly with the hotel.
- Do not submit a duplicate copy of your hotel reservation form if already faxed.
- Reservations are assigned on a first-come, first-served basis and on room availability.
- Submit one room request form. If you are sharing a room, send only one form with the names of both (or more) parties.
- The Hilton Charlotte will acknowledge reservations within seven to ten days of receipt of this form via email, fax or mail.

## Housing Cut-Off Date: March 25,2005

- All reservations require a deposit of \$98 (single/double occupancy). Deposit amount will be charged to your credit card, or send a check (drawn on U.S. bank in U.S. funds) to the Hilton Charlotte & Towers. Reservations will not be processed until deposit is received.
- Conference room rates quoted below are subject to a 13 \_ percent tax. Conference room rates are guaranteed until March 25, 2005.
- To receive a full refund, cancellations must be submitted directly to the Hilton Charlotte & Towers seven (7) or more days prior to arrival date. Any changes made to reservations after check-in will be subject to a \$00 early departure fee.
- The Hilton Charlotte & Towers check-in time is 3:00pm. Check-out time is 12 noon.

## Please print or type the following information to insure correct and timely processing.

Reservation for (First/Last Name) \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Post Code \_\_\_\_\_ Country \_\_\_\_\_

Telephone\* \_\_\_\_\_ Fax\* \_\_\_\_\_ Email\* \_\_\_\_\_

*\*include all country/city codes if international. Acknowledgements will be via email if address is provided.*

Share with (First/Last Name) \_\_\_\_\_

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

### Deposit Method:

All reservations require \$98 (single/double occupancy) deposit.  
Reservation requests will not be processed without deposit.

Check enclosed for \$ \_\_\_\_\_ (Checks must be drawn on a U.S. bank in U.S. funds and made payable to Hilton Charlotte & Towers)

I authorize the Hilton Charlotte & Towers to charge \$ \_\_\_\_\_ to my  MasterCard  Visa  AMEX

Discover  Diners

Card Number \_\_\_\_\_ Cardholders Name \_\_\_\_\_

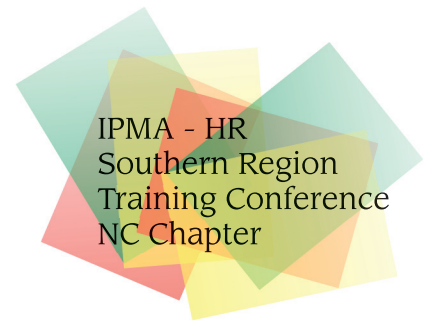
Signature \_\_\_\_\_ Date \_\_\_\_\_

*(authorization of charge and/or acknowledgement of cancellation policy)*

# GOLF TOURNAMENT REGISTRATION

## The Park & Recreation Golf Course

### Saturday, April 23, 2005



Join friends and colleagues for a round of golf before IPMA-HR's 2005 Southern Region Conference officially gets underway! The IPMA-HR Golf Tournament will be held on Saturday, April 23, 2005. The Tradition Golf Course: 18-hole (Forward-5498, Middle-6201, Back-6561, Championship-7054), 2 putting greens, driving range, chipping green, bent-grass greens

### Information

Name \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Transportation:  Yes, I will utilize the transportation provided by IPMA-HR.  
 No, I will not utilize the transportation provided by IPMA-HR.

Golf Handicap: My average score or USGA handicap is \_\_\_\_\_

### Team Member Request

Participants will be divided into teams of four based on individual handicaps/scoring averages unless specific teams are requested. Specify team members below.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

### Registration Deadline: April 21, 2005

Please submit to:  
Felina Harris  
Mecklenburg County Park & Recreation Department  
5841 Brookshire Boulevard  
Charlotte, NC 28216-2403

or register on line at:  
<http://themindofhr.charmeck.org>